

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, February 15, 2012

Present: Timothy J. Gordon, Chairman  
Matthew V. Moore, Vice-Chairman (Arrived at 7:15 pm)  
Brinsley A. Fuller, Clerk  
Kevin J. Sheehan, Associate

Absent: Richard B. McGaughey, Associate

In attendance: William J. Phelan, Town Administrator  
Thomas R. Cummings, Superintendent of Public Works  
Marjorie E. Godfrey, Selectmen's Secretary

The meeting was called to order at 7:00 pm by Chairman Gordon, in the Selectmen's Meeting Room, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Fuller, second by Mr. Sheehan, to accept the minutes of the regular session of January 10, 2012, as printed

VOTE: 3:0

MOTION: By Mr. Sheehan, second by Mr. Fuller, to accept the minutes of the regular session of January 24, 2012, as printed

VOTE: 3:0

MOTION: By Mr. Fuller, second by Mr. Sheehan, to accept the minutes of the executive session of January 24, 2012, as printed

VOTE: 3:0

The minutes of December 13, 2012 were postponed until the next meeting.

The Chairman asked if there was anyone present with a Citizen Concern, and there were none.

TOWN ADMINISTRATOR'S REPORT:

Mr. Phelan reported that:

- There was a Tri Town Water Board meeting scheduled for the following day, February 16<sup>th</sup>. Holbrook is working to get to the bottom line and make a decision on whether to stay with Tri Town Water or join with the Mass. Water Resource Authority (MWRA) as the town's future water source.
- A first meeting of the recently-appointed Industrial Development Commission (IDC) was well attended. An effort will be made to include Holbrook in an economic target area that includes Braintree and Quincy, so that tax incentives could be offered for economic development. Currently, Holbrook is a member of the Metropolitan Area Planning Council (MAPC), which connects Holbrook with Boston. The Old Colony Planning Council (OCPC) is a better fit for Holbrook. Mr. Dean Rizzo of the OCPC will come to an IDC meeting to speak to the members.

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- A third solar manufacturing company has been contacted relative to the feasibility of a solar project at the former landfill. Mr. Phelan explained that the topography of the land, which slopes down, is not ideal for that type of project. About 5 acres would be needed, and other areas of town could be utilized.
- State Representatives Ronald Mariano and Mark Cusack were thanked for a \$100,000 state appropriation for town improvements. Mr. Thomas Cummings, the Superintendent of Public Works is getting quotes for the installation of a new fence at Holbrook Playground. An architect will view the town hall and the former fire station. Tentative plans include moving the Selectmen's meeting room to the fire station and restoring the hall on the top floor of the town hall for public use. Representative Mariano will consider an appropriation in next year's budget, and Norfolk County Sheriff Michael Bellotti has offered to supply some labor workers. The goal is to complete the project at no cost to the taxpayers.
- An email has been sent to the proponent of a skate park suggesting that he locate others to form a committee, gauge the interest and conduct fundraising.
- Holbrook Insurance is coordinating a meeting with the lawyers who recently settled some school personnel matters for which the town has been issued invoices for \$7,500 deductibles. There is a question about whether anyone has the right to settle such cases except the Board of Selectmen.

Chairman Gordon announced that the Town of Holbrook's 34<sup>TH</sup> LEAP YEAR BIRTHDAY celebration will take place on Sunday, February 26, 2012 at the Dalton Club. Holbrook was incorporated on February 29, 1872.

The Board of Health has announced that DOMINIQUE LOUNGE, RN has begun working as the new Public Health Nurse for Holbrook.

Mrs. Gretchen Hawley, the Principal at St. Joseph School explained that she was present on behalf of Fr. John Currie, requesting a ONE DAY ALCOHOL LICENSE for a Gala Fundraiser at the School on March 17, 2012, from 6:00 pm to midnight. The School is celebrating its 50<sup>th</sup> anniversary.

MOTION: By Mr. Fuller, second by Mr. Sheehan, to approve the request of Father Currie for a One Day All Alcohol License for St. Joseph Parish/School, on March 17, 2012, from 6:00 pm to 12:00 am for a Gala Fundraiser in the School gymnasium

VOTE: 3:0

7:15 pm: Mr. Moore entered the room.

Chairman Gordon explained that the Board of Selectmen must consider approving the Massachusetts School Building Authority (MSBA) INITIAL COMPLIANCE CERTIFICATION for a Holbrook Junior/Senior High School Project. This new module from the MSBA is one of the required administrative documents.

MOTION: By Mr. Fuller, second by Mr. Moore, to authorize the Chairman to sign the Massachusetts School Building Authority (MSBA) Initial Compliance Certification for the Holbrook Junior Senior High School Project

VOTE: 4:0

The Board reviewed the AMBULANCE ABATEMENTS requested by Fire Chief Edward J. O'Brien.

MOTION: By Mr. Moore, second by Mr. Sheehan, to accept the abatement list from Chief O'Brien for the quarter including October 1, 2011 to December 31, 2011, in the amount of \$81,652.15.

VOTE: 4:0

Relative to an update on the TRASH TRANSFER STATION PROJECT, Mr. Phelan explained that there have been recent changes in the ownership of Transload America (TLA). Mr. Jack Walsh spoke with Selectman McGaughey, and the update on the project was postponed until a future meeting.

Selectman Sheehan provided an update on PAVEMENT MANAGEMENT:

- o There is between \$1.6 and \$2.0 million in Chapter 90 funding available to Holbrook.
- o The engineering firm of Coler and Colantonio has updated two projects on the Traffic Improvement Program (TIP). The intersection of Weymouth, Pine and Sycamore Streets and the renovation of Plymouth Street from Holbrook Square to Abington Ave. will be Holbrook's next shovel ready projects.
- o BETA Group will be establishing a pavement management program to assist the town with accepting more streets and increasing the town's Chapter 90 funding.
- o Two proposals for the renovation of Plymouth Street have been received.
- o As mentioned earlier this evening, Holbrook may join the Old Colony Planning Council.
- o Mr. Wayne Darragh of Community Opportunities Group will be attending a Selectmen's meeting to discuss Community Development funding.
- o Discussion is ongoing about sharing a street sweeper with the Town of Avon.
- o The renovation of Linwood Street, from Brookville Square to the playground is being considered.

Mr. Phelan added that Community Opportunities Group will apply for Community Development Block Grant (CDBG) funding for the Linwood Street project. The playground and the Housing Authority, with low income and senior housing, are both located on that street, so that area has been identified for improvement. There will be public meetings and public discussions that will be required as part of the process.

Mr. Sheehan said the projects on the TIP should come up in 2 to 5 years, but the town's participation in the Metropolitan Planning Organization (MPO) and the Metropolitan Area Planning Council (MAPC) can help move the projects up on the TIP.

At the last meeting, the Emergency Management Director asked that the Selectmen consider appointing one of its members to the SOUTH EAST NORFOLK COUNTY REGIONAL EMERGENCY PLANNING COMMITTEE (SENCREPC).

MOTION: By Mr. Moore, second by Mr. Fuller, to appoint Mr. Timothy Gordon as the South East Norfolk County Regional Emergency Planning Committee (SENCREPC) member

VOTE: 4:0

Appointment of DESIGNEE TO THE RANDOLPH/HOLBROOK JOINT WATER BOARD:

MOTION: By Mr. Moore, second by Mr. Fuller, that the Board of Selectmen appoint Kevin Sheehan as the Board of Selectmen Designee to the Randolph/Holbrook Joint Water Board

VOTE: 4:0

ANNUAL TOWN MEETING AND SPECIAL TOWN MEETING:

MOTION: By Mr. Moore, second by Mr. Fuller, to open the warrant for the Annual Town Meeting and the Special Town Meeting immediately and close them at 4:00 pm on Friday, March 23, 2012

VOTE: 4:0

MOTION: By Mr. Fuller, second by Mr. Moore, that the Board of Selectmen schedule a Special Town Meeting to begin at 8:15 pm on May 1, 2012 at the Junior-Senior High School

VOTE: 4:0

Mr. Cummings discussed the status of the town's Chapter 90 funding, the damage to two decorative lights in the square from car accidents, and the status of the town's sewerage projects. He said Phase 5 has been designed, and Phase 6, the last phase is very small. He advised that the final two phases should be combined into one project in order to get the best bids. Mr. Phelan said there is approximately \$2 million left available for sewer projects. A discussion relative to the feasibility of splitting Phases 5 and 6 will be on the next agenda.

In response to a question about the lighting in MARY WALES HOLBROOK PARK, Benjamin Ecord, the Public Works Supervisor, advised that there is a light designated for the Park and monument, but it is not working. Mr. Ecord will see if it is repairable.

Mr. Moore asked about nets for the tennis courts. Mr. Ecord responded that there are no nets due to the vandalism that occurs over the summer.

Mr. Ecord has been in contact with the electric company, NSTAR, about the lights at the Castle Canyon playground, and is waiting for a call back.

It was mentioned that the fencing at the playground is damaged due to the cars that back out of parking spaces at Dunkin Donuts.

ADJOURN:

MOTION: At 7:50 pm, to adjourn to executive session to discuss strategy as it relates to collective bargaining with union personnel (Firefighters), conduct contract negotiations with union personnel (Firefighters), discuss strategy as it relates to negotiations with non-union personnel (Salary Administration) and conduct negotiations with non-union personnel (Salary Administration), and not return to open session

ROLL CALL VOTE: Mr. Fuller – Yes  
Mr. Sheehan – Yes  
Mr. Moore – Yes  
Mr. Gordon – Yes

Documents: Agenda, draft minutes, One Day Alcohol License application, memo from Board of Health re: appointment of Health Nurse, MSBA Initial Compliance Certification, Ambulance Abatement request, request for appointment to SENCREPC, a calendar